

CODIB-SCC-M-1
21 October 1960

UNITED STATES INTELLIGENCE BOARD

COMMITTEE ON DOCUMENTATION

Subcommittee on Classification

Minutes of First Meeting, 14 October 1960

Members Present:

STATE - Mr. Lewis Bright
ARMY - Maj. Sarah Sanders
NAVY - Mrs. K.C. Young
AIR - Mr. Charles Stein
NSA

CIA

1. [] opened the meeting by reading CODIB-D-55, 12 May 1960, which established the Subcommittee on Classification.
2. The members were asked if anyone of them, especially a non-CIA member, would like to serve as Secretary. It was the consensus, however, that [] should be the Secretary and she was so designated.
3. The "Revision Procedure" on Page V of the "Introduction" to the Intelligence Subject Code was read and discussed. The members agreed to submit all proposed changes by 1 November 1960 to [] at CIA, who will compile a master list of revisions considered necessary. He will deal with the members separately regarding their submissions when a revision is not considered necessary or the indexing problem involved can be handled in another way. The master list will be distributed to the members for their concurrence. It was further agreed that all changes would be limited to the six digit codes; that use of decimal digits beyond the sixth digit of the notation would not be a matter of concern to the Subcommittee.

F-O-R O-F-F-I-C-I-A-L U-S-E O-N-L-Y

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